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# THE ULTIMATE HOUSE CLEAN-UP CHECKLIST

## Cleaning

- Wipe out inside cabinets/drawers
- Magic Eraser Trim/Walls
- Vacuum furniture/drapes
- Sanitize dishwasher, washing machine
- Wipe door knobs, remotes, switches
- Wash kids backpacks
- Sanitize fridge/pantry

## Organizing

- Mail Drop Zone
- Cell Phone Photos - delete/sort
- Clean Up Computer Files
- Go through every single closet!
- Plan for all future household apts
- Put in cabinet/drawer liners
- Organize fridge, freezer, pantry

## Purging

- Clean out all closets to sell/donate
- Sort linen closet
- Clean out Garage
- Clean out all junk drawers
- Clean out Attic
- Toss old makeup, clean brushes
- Toss old food in pantry/fridge

## Paperwork

- Throw out old files/file new papers
- Cancel magazine subscriptions
- Unsubscribe from junk emails
- Set up monthly online deliveries
- Clean up Inbox
- Update address book
- File papers